



**BHARAT SANCHAR NIGAM LIMITED**  
**(A GOVERNMENT OF INDIA ENTERPRISE)**  
**SR Cell, Corporate Office**  
**8th Floor, Bharat Sanchar Bhawan,**  
**Harish Chander Mathur Lane,**  
**Janpath, New Delhi-110 001**

No. BSNL/5-1/SR/2016

Dated, the 10<sup>th</sup> Nov., 2016

To

1. All the CGMs, BSNL
2. Sr. GM (Pers), BSNL C.O.

**Subject: Conduct of 1<sup>st</sup> membership verification for recognition of Executives Association in BSNL- Appointment of Polling teams, Counting teams etc.**

Sir,

I am directed to refer to this office letter of even number dated 17.10.2016 forwarding therewith procedure for conduct of MV(Membership Verification), and to inform that the appointment of Polling teams, Counting teams etc., may be made as follows.

**A. Polling Teams:**

- (i) Presiding officer : He should be of the rank of SDE or its equivalent.
- (ii) Polling officer : He should be of the rank of JTO or its equivalent.
- (iii) There should be one Presiding officer, one Polling officer and one Group'D' Staff where the number of voter is less than 100.
- (iv) There should be one Presiding officer, two Polling officers and one Group'D' Staff where the number of voter is more than 100 and less than 400.

**B. Counting Teams:**

- (i) The In-charge of counting team should be DE or Equivalent.
- (ii) Member of counting team should be from three to five (3-5) as the case may be and of the level of SDE/JTO or equivalent.

Note: Executives of impeccable integrity should be deputed in connection with the Membership Verification.

Contd..2/-

C. **Polling Agents:**

District Secretaries/Circle Secretaries/All India General Secretary may nominate one Polling agent and one Relief agent (only BSNL Executive) for each polling station by 25.11.2016 and intimate to the SSA/Circle Heads.

3. It is requested that the suitable action may be taken on above lines on priority basis.

Yours faithfully,



(A.K.Sinha)

Dy. General Manager (SR)

Tel.No.23766064.

Copy for information to:

1. Gen. Secy. of all 10 participating Associations.
2. Chief Returning Officer/GM(NWP-GSM)